

North Central Section-American Society for Engineering Education
Executive Board Meeting

Minutes

Central Michigan University
Engineering and Technology Building, Room ET 112
Mt. Pleasant, MI

Friday, September 11, 2015
11:30 a.m. – 2:30 p.m.

Present: Abdelgawad, Ahmed, Ahmed Abel-Mohti, Betsy Aller, Roland Arter, Nicholas Braine, Greg Bucks (Skype), Dan Budny, Brian DeJung, Andy Kline, Andy Milks, Karinna Vernaza, Kumar Yelamarthi.

- The meeting was called to order at 11:38 a.m. After opening introductions the chair, D. Budny, asked for additions to and an approval of the agenda. No changes were suggested.
Approval was unanimous
- The minutes from the last Executive Board meeting, April 17, 2015 were reviewed. Several minor corrections were made. A motion was made to include a plaque reimbursement of \$125.40 to A. Kline. It was omitted from the minutes. Motion made by A. Milks and seconded by K. Yelamarthi. Motion passed unanimously.
Motion to accept meeting minutes with corrections: A. Kline
Seconded by: B. Aller
Vote to accept motion: Unanimous
- The spring 2015 Conference Report, ASEE NCS, Cincinnati, OH: A verbal report was presented by G. Bucks in behalf of K. Ossman, the Conference Chair.

The final balance of \$2,554.00. Of this \$1,000 seed money was returned to the section, leaving a net positive balance to \$1,597.64.

Attendance: 70 faculty, 78 students.

Presentations: 37 faculty papers, 46 student papers, 16 posters.

The report was accepted.

- D. Budny made a motion that the cost of the plaques becomes part of the conference budget.
Seconded by: B. Aller
Vote to accept the motion: Unanimously

D. Budny made a motion that the amount of seed money for the next conference after the spring conference be decided at the spring conference (at Central Michigan University) based on a projected budget.

Seconded by: K. Yelamarthi

Vote to accept the motion: Unanimously

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- The Web Master's report was presented by K. Yelamarthi.

We have a new website. The Apple iWeb is discontinued. K. Yelamarthi made the website Java and html based so that it is insensitive to the browser. He reduced the number of pictures to enhance speed and efficiency. He will work with National ASEE to make links work and will add past proceedings.

The report was accepted.

- The Treasurer's Report (written) was presented by the Treasurer, A. Milks.

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|---|-------------------|
| <u>4/16/15 Operating account balance:</u> | <u>\$ 0.00</u> |
| 6/11/14 Allocation: | \$550.00 |
| 9/8/15 Frank Croft, Outstanding Teacher (\$750) | <u>-550.00</u> |
| 4/4/14 Operating account balance: | \$ 0.00 |
| | |
| <u>4/7/14 BASS account balance:</u> | <u>\$8,969.09</u> |
| Total BASS account disbursements: | \$1,450.40 |
| Total BASS account revenue: | <u>\$1,597.64</u> |
| 10/17/14 BASS account Balance: | \$9,116.33 |

Discussions:

- ◇ National ASEE will assess sections 30% of all income after October 1, 2015.
(Applies only to new revenues.)
- ◇ We should think about how to address finances for conferences.
- ◇ The Treasurer should work more closely with conference committees.

Motion to accept points of discussion: D. Budny

Seconded: K. Vernaza

Vote to accept motion: Unanimous.

Motion to accept the Treasurer's Report: B. Aller

Seconded: K. Yelamarthi

Vote to accept motion: Unanimous.

- Best Paper report, presented by A. Abel-Mohti. Last year's submissions were good (numbers). The list of winners will be posted in the newsletter. Evaluation forms are on the ASEE NCS website. D. Budny recommended a write-up for procedures for the Best Paper Chair (an operational procedure). It was also suggested that another person handle Best Poster.

The report was accepted.

- Vice Chair's report, K. Vernaza. Discussion of the Best Teacher Award.

The report was accepted.

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- Past Chair's report, A. Kline: Board members have to pay annual dues to listed as a board member of the North Central Section.
The report was accepted.
- Campus Representative Coordinator Report, B. Aller. B. Aller received plaque from National ASEE for the highest percentage of campus representative reports received.
Report accepted.
- Newsletter Editor Report, R. Arter – The fall 2015 newsletter is forthcoming. It will cover the 2015 NCS conference and promote the upcoming 2016 NCS conference to be held in Mt Pleasant, MI. R. Arter also submitted a list of all newsletters submitted since October 2008.
The report was accepted.
- Old Business and/or New Business – None.
- Good of the Order – None.
- Adjournment -Motion was made to adjourn and was seconded.
Vote to accept motion: Unanimous.

Meeting adjourned about 3:00 pm, 9/11/15.

Respectfully submitted,



Roland Arter
Secretary