

North Central Section-American Society for Engineering Education
Executive Board Meeting

Minutes

The Ohio State University
Hitchcock Hall
Columbus, Ohio

Friday, April 5, 2013
7:00 p.m. – 9:00 p.m.

Present: Ahmed Abel-Mohti, Betsy Aller, Roland Arter, Barbara V. Bernal, Dan Budny, Subramaniam Ganesan, Graig Gunn, Robert Gustafson, Andy Kline, Ruby Mawasha, Andy Milks, Kumar Yelamarthi.

- The meeting was called to order at 7:17 p.m. Introductions were made around the table. The chair, G. Gunn, asked for additions to and approval of the agenda. No changes were suggested. The minutes of the November 16, 2012, Executive Board Meeting at The Ohio State University, Columbus, OH, were reviewed. The minutes were accepted.

Motion to accept the minutes as read: K. Yelamarthi.

Seconded by: B. Aller.

Vote: Unanimous.

- Web Master Report – K. Yelamarthi needs past minutes and newsletters from R. Arter. They will be sent. Needs to establish link between the national website and north central section (NCS) website so that the NCS website can be easily seen nationally. D. Budny suggested a contact.

The report was accepted.

- The Treasurer's Report was presented by A. Milks, the new Treasurer.

4/05/13 Operating account balance: \$550.00.

4/05/13 BASS account balance: \$11,520.36.

Total BASS account disbursements: \$0.00.

Total BASS account revenue: \$933.60.

11/15/12 BASS account Balance: \$10,586.76.

The NCS has not yet received funds from the 2012 ASEE NCS conference in Ada, OH (about \$1,600 to \$1,800). A. Milks and D. Frampton will check into it. D. Sawyer, the conference chair verified that a check was sent.

Motion to accept the Treasurer's report as presented: D. Budny.

Seconded: K. Yelamarthi

Vote: Unanimous.

- The spring 2013 Conference Report (preliminary), ASEE NCS, Columbus, OH, was submitted by R. Gustafson.

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Presentations: 60 full papers, 19 extended abstracts, 16 posters.

Attendees: 48 faculty/professional, 47 students.

There were 4 workshops.

Income: \$18,150.00 (including \$1,000 seed money)

Expenses: \$17,376.72

The estimated 2013 conference report was accepted.

- Best paper – Papers were received and screened by R. Gustafson. K. Yelamarthi is proceeding with the evaluation of the selected papers, 5 for faculty and 5 for students. K. Yelamarthi assigned the remaining evaluators (oral presentation of papers) at the board meeting so that there are 2 per paper presentation.
The report was accepted.
- Vice Chair Report – A. Kline reported on the winner of the Best Teacher award, Professor Kathleen Ossman, the University of Cincinnati. She will receive the Best Teacher award at the banquet.
The report was accepted.
- Past Chair's Report – R. Mawasha will conduct the election of new ASEE NCS officers at the Saturday luncheon. The open positions are Chair, Vice Chair, Unit Director - Industry, and Unit Director - Administration.
The report was accepted.

Note: Ruby Mawasha is the new Zone II Chair!

Friday, April 5, 2013 11:35:51 PM

Subject: RE: Zone II Report DRAFT

Dear Prof. Mawasha,

I am very pleased to inform you that you have won election to the post of Chair elect, Zone II.

You garnered 166 votes compared to the 109 votes garnered by the other candidate.

I greatly appreciate your willingness to stand for candidacy, and look forward to your continued leadership within ASEE.

Please acknowledge receipt of this email.

Best wishes,

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Norman
Norman L. Fortenberry, Sc.D.
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- Campus Representative Coordinator Report – B. Aller reported. Christopher Pung of Grand Valley State University is the Campus Representative of the year, and will receive the Campus Representative Award at the banquet. B. Aller also commented that the Campus Representative system should be improved. Active members should be assigned to Campus Representative positions. A discussion followed. B. Bernal, the current Zone II Chair promised to bring this issue up at the national ASEE conference in June 2013.
The report was accepted.
 - Spring '14 Conference Report – Subramaniam Ganesan, the 2014 Program Chair submitted an overall conference report. The 2013 ASEE NCS Conference will be held at Oakland University, Rochester, MI, April 2013 (see letter from Dean of School of Engineering and Computer Science in Appendix). Many of the details are yet to be worked out, but the location, the April 2014 time frame, and the conference chair were accepted.
Motion to accept the 2014 conference report: D. Budny.
Seconded: A. Abel-Mohti
Vote: Unanimous.
Motion to forward \$1,000 seed money to the 2014 ASEE NCS Conference committee: K. Yelamarthi.
Seconded: B. Aller
Vote: Unanimous.
 - Zone II Chair Report – B. Bernal submitted the following report. She reported much of this verbally and the report was accepted.
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Hi Roland and everyone,

It was great to meet you all. Here is what I think I said:

Zone II Chair Report

- Hi, I am Barbara Bernal from the Southeastern section and I will serve as the Zone II Chair this year and next year (2014).
- ASEE divides the US into 4 geographical zones. Our zone II has 3 sections: Southeastern; North Central; and Illinois-Indiana.
- ASEE National with offices in Washington DC has the leadership of the Executive

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Director Norman Fortenberry, who is committed to the engineering education advances.

- ASEE National bids farewell to Sae Park, Chief Financial Officer, and Dwight Wardell, Director of Member Services. Sae has a new opportunity with Pew Center and Dwight is retiring.
- Please notice the price changes in ASEE membership when you renew your ASEE membership. The Professional member dues increased from \$69 to \$84. A new membership option is available at the old \$69 cost - Professional On-Line. Difference is to view the PRISM on-line instead of receiving the printed copy.
- National is discussing updating the ASEE logo and the branding of the society. They have a communication campaign called ASEE is me. You can access at www.asee.org/asee-is-me.
- What are the issues/topics the North Central would like me to bring to National?
 - ✓ The Campus Representative Report continues to be a problem of very low response. Options for the Campus Rep to designate others to help with the report.
 - ✓ The availability of the national paper review system for the section conferences.
 - ✓ The change in the Division Mixer to include a table for sections. The section conferences/meeting could be promoted.
 - ✓ Promotion of the section conferences/meetings to the engineering deans. The papers in the proceedings are all peer reviewed with very little of the original papers accepted as submitted. High percentages of papers undergo a close scrutiny with multiple reviewers until they reach the quality for publishing in the proceedings. There is an economical approach to be considered especially with the current increase of non-tenured faculty in engineering universities. The section conferences/meetings can be done for about \$300 in comparison to the National conference which is minimal of \$1,000.
 - ✓ The paper packet student membership is currently slow in responding to the student.

Please let me know if I missed anything...
thanks,

Barbara V. Bernal

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- Chair's Report – Graig Gunn: Thank you!
 - Newsletter Editor Report – R. Arter: the newsletter is forthcoming for Spring 2013. (K. Yelamarthi and R. Arter have discussed and agreed upon the interactions between the website and the newsletter.)
 - Old Business and/or New Business – Ahmed Abel-Mohti volunteered to take on the Best Paper job.
 - Good of the Order – None.

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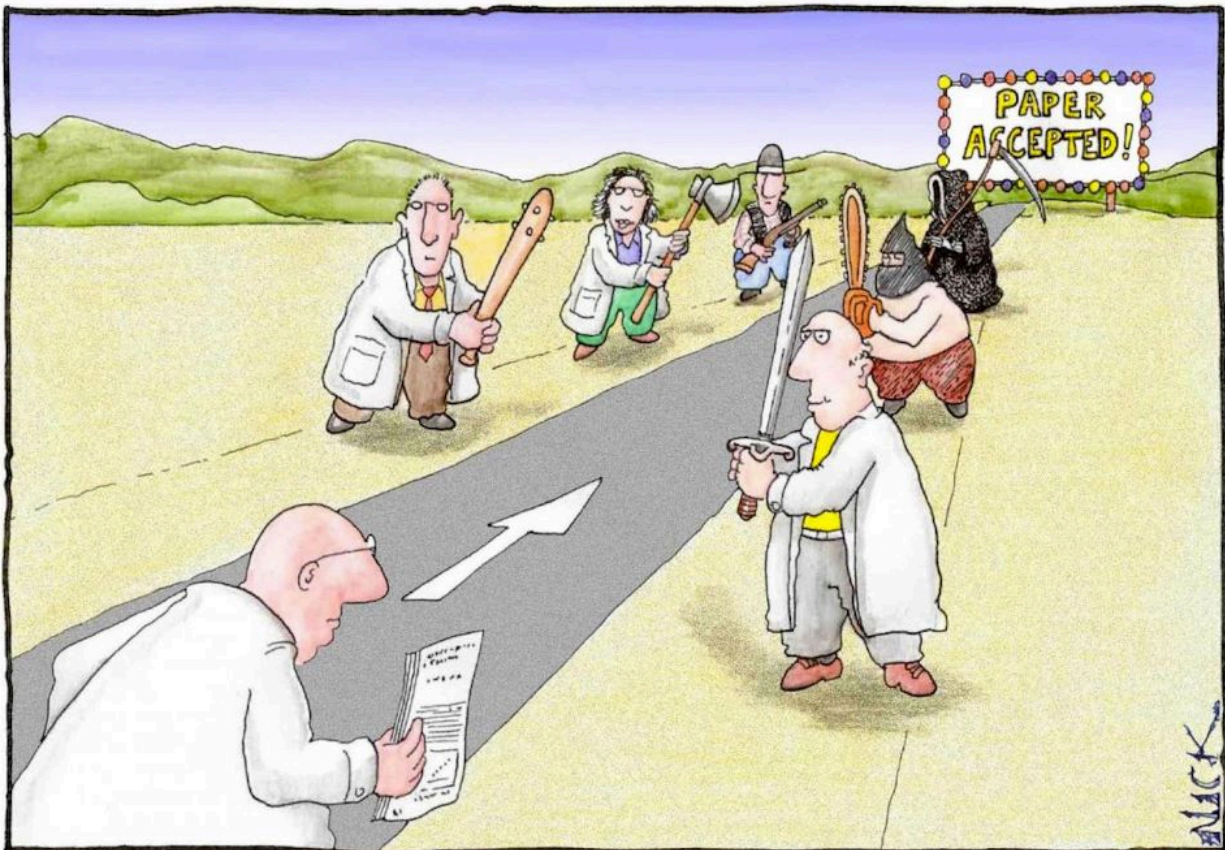
- Adjourned: 9:00 p.m., 4/5/13.

Respectfully submitted,



Roland Arter
Secretary

In reference to our past conversations about peer reviewing...



Most scientists regarded the new streamlined peer-review process
as "quite an improvement."

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Appendix



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April 1, 2013

ASEE NCS Executive Committee

To Whom It May Concern:

Oakland University's School of Engineering and Computer Science would be honored to host the 2014 ASEE North Central Section Conference on our campus. As the Dean, I extend my full support in organizing the conference.

If you should have any questions or concerns about Oakland University and our campus, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Louay Chamra".

Louay Chamra, Ph.D.
Professor and Dean