

North Central Section-American Society for Engineering Education
Executive Board Meeting

Minutes

University of Cincinnati
Rhodes Building 800A
Cincinnati, OH

Friday, April 17, 2015
6:30 p.m. – 8:00 p.m.

Present: Ahmed Abel-Mohti, Greg Bucks, Craig Gunn, Jeff Kastner, Andy Kline, Ruby Mawasha, Andy Milks, Kathleen Ossman, Karinna Vernaza, Kumar Yelamarthi.

- The meeting was called to order about 6:40 p.m. The chair, A. Kline, asked for additions to and approval of the agenda. No changes were suggested.
 - Motion to accept agenda: K.Vernaza
 - Seconded by: A.Milks
 - Vote to accept motion: Unanimous
- Minutes from the Executive Board Meeting - October 17, 2014 were reviewed.
 - Motion to accept agenda: K.Vernaza
 - Seconded by: K. Ossman
 - Vote to accept motion: Unanimous
- A. Abel-Mohti reported on the number of papers to be presented – 80 papers / 16 posters – 76 to attend the banquet on Saturday – 147 attendees registered - Fall 2015 meeting to be held at Central Michigan University
- Web Master, K. Yelamarthi, will load all information from the conference on the web.
- The Treasurer's Report was presented by the Treasurer, A. Milks. Summary:

1/1/15 Allocation: \$550.00

4/16/15 Operating account balance: \$550.00.

10/27/14 BASS account balance: \$6,365.09.

Total BASS account revenue: \$2,604.00.

4/4/14 BACC account Balance: \$8,969.09.

- √ A. Milks informed the board that ASEE now requires a W-9 form with Social Security numbers for award winners (one per group)
- √ Discussion took place on the future of funds for the North Central Section and decisions that might need to be made to curtail expenses.
- √ Continued discussion on paying B. Bernal for work on the 2014 conference took place. A motion to not pay the fee was made.

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- Motion to accept: K.Vernaza
- Seconded by: K.Ossman
- Vote to accept motion: Unanimous

- Best paper competition report was presented by A. Abel-Mohti. Eight candidates have been selected for the Best Paper competition, 4 faculty (professional) and 4 students papers. The same judging processes and forms will be used. Members of the board were asked to serve as judges. For the faculty, Milks, Vernaza and Abel-Mohti will judge. For the students, Gunn and Kline will judge. For the posters Budny and Yelamarthi will judge.
The report was accepted.

- D. Budny, Vice Chair's report – the 2015 Outstanding Teacher Award goes to Frank Crofte, Associate Professor, Civil Engineering, The University of Ohio.

- Past Chair's report, C. Gunn: presented the slate of officers. He also presented the changes to the bylaws and constitution. Motion was made to accept the changes to the bylaws and constitution.
 - Motion to accept: A. Milks
 - Seconded by: K.Vernaza
 - Vote to accept motion: Unanimous

- Campus Representative Coordinator Report – B. Aller selected Terri Lynch-Caris from Kettering University for the Outstanding Campus Representative Award for 2015.
The report was accepted.

- Zone II Chair Report – R. Mawasha reported on the desire of Zone II to have the 2017 conference in Puerto Rico. Discussion ensued and it was deemed undesirable. A motion was made not to support the Puerto Rico conference. Possible joint conference in 2018, but it would have to be at a drivable location.
 - Motion to accept: K. Yelamarhi
 - Seconded by: K.Vernaza
 - Vote to accept motion: Unanimous
 - √ Budget issues between sections and national was discussed
 - √ The ASEE Board of Directors will vote on a national Campus representative to sit on the board in June 2015.

A brief discussion followed and the report was accepted.

- Plaques have been completed for all awards.

- Chair's Report, A. Kline – The ASEE NCS 2016 conference will be hosted at Central Michigan University. There is a need for a 2017 host.

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- Newsletter Editor Report, R. Arter – Reported in abstensia on the newsletter. (Roland – add your report in here.) *The fall 2015 newsletter is forthcoming. It will cover the 2015 NCS conference and promote the upcoming 2016 NCS conference to be held in Mount Pleasant, MI – Central Michigan University. R. Arter, 8/23/15.*
The report was accepted.
- Spring '16 Conference Report, K. Yelamarthi, - The 2016 ASEE NCS will be held on April 18-19, 2016, and hosted by Central Michigan University, Mount Pleasant, MI. It will be chaired by K. Yelamarthi. A motion was made to send the \$1000.00 seed money to CMU.
 - Motion to accept: C. Gunn
 - Seconded by: J. Kastner
 - Vote to accept motion: Unanimous
- Old Business and/or New Business – The board needs to reflect on the budget for the next years. Instead of jump drives for the conferences - use the website to disseminate information – ask for extended abstracts for the next conference.
- Good of the Order – None.
- Adjournment - Motion to adjourn: K. Vernaza
Seconded: k. Yelamarthi.
Vote to accept motion: Unanimous.

Meeting adjourned at 8:33 pm, 4/17/15.

Respectfully submitted,



Roland Arter
Secretary

Honorable mention: Many thanks to Craig Gunn for taking minutes during Roland Arter's absence.